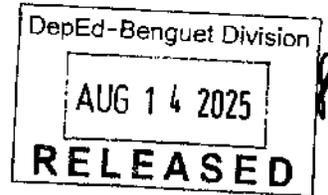




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**



**DIVISION MEMORANDUM**  
No. 342 s. 2025

13 August 2025

**ATTENDANCE AND PARTICIPATION TO THE GIRL SCOUTS OF THE PHILIPPINES (GSP) PROGRAMS**

To: Curriculum Implementation Division  
Schools Governance and Operations Division  
Concerned PSDSs/PSDIs  
Concerned School Heads  
All Others Concerned

1. The Girl Scouts of the Philippines (GSP) through the Benguet Girl Scout Council in partnership with SDO-Benguet will be conducting the Orientation of Special Projects & Workshop and the Election of Girl Club Council Officers, Fiscal Year 2025-2026 on **August 16, 2025** (Saturday), at Baley ni Girl Scout, Council Headquarters, Km. 5, La Trinidad, Benguet & the Patrol Leaders Camp Permit Course/GPN Cooking Challenge on **August 29-31, 2025** (Friday, 5:00 PM to Sunday).
2. The activities aim to equip the participants with necessary basic outdoor skills and develop their leadership skills in planning and directing patrol and troop camps.
3. Senior/Cadet Scouts from Grades 9 to 11 are invited to participate in the Orientation of Special Projects & Workshop and the Election of Girl Club Council Officers, Fiscal Year 2025-2026. For the Patrol Leaders Camp Permit Course/GPN Cooking Challenge, at least two Girl Scouts per school (preferably from Grades 9 to 11) are invited to attend. A training fee of Php 650.00 is required for the training inclusive of handbook, training materials, meals and accommodation.
4. For more details about the activities, please refer to the attached copy of the letter of invitation from the Benguet Girl Scout Council.
5. The travel expenses and training fees of the participants shall be shouldered personally.
6. In compliance with DepEd Order No. 9, s. 2005, titled "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith", the school heads of participants shall ensure that classes are handled during the training dates.



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7. Troop/Adult Leaders (teaching and non-teaching personnel) are entitled to claim Vacation Service Credits provided that the required documents are accomplished and submitted within one (1) month after the completion of the activity as stipulated in DepEd Order No. 13, s. 2024. Additionally, the certified list of Adult/Troop Leaders who participated shall be submitted by the Benguet Girl Scout Council to the Schools Division of Benguet.
8. This memorandum shall serve as the travel authority for all identified participants on official business.
9. For more information, please contact the GSP Council Executive, Ms. Dorris S. Lacaman via e-mail at [gspbenguet@yahoo.com](mailto:gspbenguet@yahoo.com) or through 0907-032-6395.
10. For dissemination and compliance.

**ESTELA P. LEON-CARIÑO EDD, CESO III**  
Regional Director and  
Concurrent Officer in-Charge  
Office of the Schools Division Superintendent

EPLC/SGOD/LBA/yf

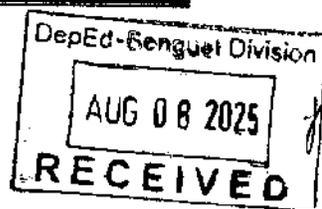


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CHQ Circular No. 6  
Series 2025



TO : **DISTRICT COMMISSIONERS** (Public Schools District Supervisor)  
**SECONDARY SCHOOL COMMISSIONERS** (Principals & School Heads)  
**DISTRICT FIELD ADVISERS AND SCHOOL COORDINATORS**

DATE : **August 5, 2025**

RE : **GSP PROGRAM UPDATES**

May we invite Senior/Cadet Scouts **Grades (9 - 11)** to participate in these events which will be held on **Saturday, August 16, 2025** at 8:00 am to 4:00 pm at the Baley Ni Girl Scout, Council Headquarters, Km 5, La Trinidad, Benguet.

**I. ORIENTATION OF SPECIAL PROJECTS & WORKSHOP - (8:00 o'clock to 11:30 in the morning)**

a. **Troop:** Junior & Senior/Cadet

\*Magic Spot Project (MS)

\*Pilar Hidalgo Lim Troop Achievement Award (PHL)

b. **Individual:** Senior & Cadet Girl Scouts

Chief Girl Scout Medal Scheme (CGSMS)

Participants: Interested Senior/Cadet Scouts to undertake CGSMS Projects for the current year (at least three (3) years registered.)

Adults: Troop Leaders/School Coordinators/Barangay Committee willing to undertake Troop Projects

Attire: Girls: Official GS Uniform

Adults: GSP Adult Polo or Alternate Uniform

**II. ELECTION OF GIRL CLUB COUNCIL OFFICERS, FISCAL YEAR 2025 - 2026**

**(1:00 to 4:00 o'clock in the afternoon)**

**ONE (1) REPRESENTATIVE PER SCHOOL**

a. Senior Planning Board (SBP)

b. Junior Journalists Guild (JJG)

c. Service Auxiliary Volunteers for Emergency Relief (SAVER)

Participants: We give priority to those who attended the Orientation of Special Projects and to the out-going officers (FY 2024-2025) willing to continue to render time and assist in the Council activities.

Qualifications : (Girls)

- must be a registered Senior/Cadet Scout (at least 3 years registered)
- has good communication skills
- active Patrol Leader or member of the troop for 3 consecutive years
- can lead by example
- be able to attend meetings
- be able to work well generously with peers and adults.

Attire: Girls: Official GS Uniform

Adults: GSP Adult Polo or Alternate Uniform

Participants: We give priority to those who attended the Orientation of Special Projects and to the out-going officers (FY 2024-2025) willing to continue to render time and assist in the Council activities.

Participation in the aforementioned events will be highly appreciated. Please submit names of girl participants and adults.

### III. PATROL LEADERS CAMP PERMIT COURSE/GPN COOKING CHALLENGE

This course aims to equip the participants with necessary basic outdoor skills and acquire skills in planning and directing a patrol and troop camps.

Dates & Venue: **August 29-31, 2025 @ the Baley Ni Girl Scout (CHQ), Km.5, La Trinidad, Benguet**

Participants: **At least two Girl Scouts per school, preferably Grades 9 to 11**

Training Fee: **P 650.00** per participant to cover senior/cadet handbook, training materials, (5) meals (snacks excluded) and accommodation.

Things to bring: **In a duffle bag or back pack.** (Note: trolleys are not allowed inside the dormitory)  
 Personal effects & toiletries, beddings, writing and art materials  
 GSP Official Uniform and GSP Logo Shirt, jogging pants (no tattered or ripped jeans)

#### SENIOR AND CADET PL CAMP PERMIT COURSE CONTENT

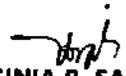
	DAY 1 - FRIDAY	DAY 2 - SATURDAY	DAY 3 - SUNDAY
<b>M O R N I N G</b>		Color Ceremonies Drills & Inspection Eight (8) Basic Outdoor Skills Progression in the Out of doors Basic Hand & Whistle Signals (Demonstration)	<b>Scout's own</b> Closing ceremonies Homeward Bound
<b>A F T E R N O O N</b>	<b>ARRIVAL</b> <b>REGISTRATION</b> (5:00 o'clock in the afternoon) <b>SETTLING DOWN</b> <b>OPENING CEREMONY</b> Patrol Organization Patrol System in Action	Things to Bring in Camp (Individual & by Patrol) Basic Knots & Lashing Skills (Learning by Doing) Fire Building, Types of Fire (Demonstration) Wide Games Simple Camp Gadgets using Bamboos <b>GIRL POWERED NUTRITION                      COOKING CHALLENGE</b> <b>"Showcasing Food Ingenuity"</b> *Criteria for judging and other details are posted in the official Facebook of GSP Benguet and The Kayabang Facebook page <b>CAMPFIRE CEREMONIES</b>	
<b>E V E N I N G</b>	Acquaintance Exercises & Games Basic Songs in Girl Scouting * Songs for Ceremonies * Acquaintance Songs * Action Songs * Grace Songs History of Girl Scouting		

We look forward to your participation in these council events.

It is requested that Troop leaders/adult leaders participating will be granted service credits.

Thank you for your support and cooperation.

  
**DORRIS S. LACAMAN**  
 Council Executive

  
**VIRGINIA B. SALIO-AN**  
 Commissioner on Program

Approved:

  
**RD ESTELA P. LEON-CARIÑO, EdD., CESO III**  
 Schools Division Superintendent &  
 GSP Commissioner on Administration